

WYOMING CENTRAL SCHOOL BOARD OF EDUCATION

REGULAR MEETING

November 14, 2023

6:00 PM Policy Committee Meeting

6:30 PM Regular Meeting

| | | | |
|--|--|-------|-------|
| | I. Pledge of Allegiance | | |
| | II. Call to Order | | |
| | III. Agenda: Additions or Deletions | 1 ___ | 2 ___ |
| | IV. Public Forum | | |
| | A. Monica Robin, Betty Powers, WCS Reunion Committee | | |
| | V. Board Discussion | | |
| | VI. Presentations - Advisors | | |
| | VII. Consent Items | 1 ___ | 2 ___ |
| | A. Approve minutes of the 10/12/23 regular meeting & 10/20/23 special meeting | | |
| | B. Approve Treasurer's Reports, Budget by Function, and Budget Transfers - Sept 2023 | | |
| | C. Approve Warsaw Soccer Club to utilize the gym December-March | | |
| | D. Approve Budget Calendar for the 2024 Annual Vote & Election | | |
| | E. Approve Tax Collector's Report for 2023 | | |
| | F. Approve the 1st reading and waive the 2nd reading of policies(with revisions)#: 1510, 1720, 3420, 5140, 5630, 5681, 6121, 6130, 6213, 6550, 6570, 7170, 7350, 7420, 7512, 7522, 7530, 7670, 8230 & 8440 | | |
| | G. Accept donation from American Legion Post 1849 | | |
| | H. Approve Election Officials for 12/7/23 2023 CIP Vote | | |
| | VIII. President's Report | | |
| | IX. Superintendent's Report | | |

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|--|-------------------------------------|-------|-------|
| | X. Treasurer's Report | | |
| | XI. Old Business | | |
| | XII. New Business | | |
| | A. Approve Wyoming Alumni request | 1 ___ | 2 ___ |
| | XIII. Executive Session | 1 ___ | 2 ___ |
| | XIV. Personnel | 1 ___ | 2 ___ |
| | A. Appoint teacher mentor | 1 ___ | 2 ___ |
| | B. Appoint Food Service Substitutes | 1 ___ | 2 ___ |
| | XV. CPSE/CSE | 1 ___ | 2 ___ |
| | XVI. Adjournment | | |

WYOMING CENTRAL SCHOOL

WYOMING, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING

OCTOBER 12, 2023

- Members present:** Kaitlyn Bush, Jessica Merrill, Barry True, Rudd Wetherwax, Nicole White
- Members absent:** Benjamin Chamberlain, Haley Tygart
- Others present:** Emily Herman, Joelle Stroud, Nancy Norton
- Guests present:** Breanne Forti, Olivia Lamar, Chris Czworka, Shari Bernard, Maria Herman
- Call to Order:** The meeting was called to order at 6:01 p.m. by Barry True, Board Vice President.
- Approval of Agenda:** Resolved, the Board approves the agenda on motion by Mrs. Bush and second by Mrs. Merrill.
- Yes-5 Bush, Merrill, True, Wetherwax, White
- No-0
- Motion approved.
- Presentations:** Student Assistance Team members, Breanne Forti, Maria Herman, Chris Czworka and Shari Bernard gave an overview of the purpose of the team and the activities planned for the year.
- Breanne Forti and Olivia Lamar, Student Council Advisors, highlighted the events planned for the club this year and new membership application.
- Public Forum:** None.
- Board Discussion:** None.
- Consent Items:** Resolved, the Board approves items A. – E. on motion by Mr. Wetherwax and second by Mrs. White:
- A. Approve minutes of the 9/14/23 regular meeting
 - B. Approve Treasurer Report & Budget by Function for July and August 2023
 - C. Approve the Corrective Action Plan in response to the Management Letter dated 6/30/23
 - D. Approve Ski Club transportation for six trips in 2024: Jan 15th all day, Jan 22, Jan 29, Feb 5, Feb 12 and Feb 19th all day

E. Approve Transportation Agreement between the Wyoming Central School District and the First Baptist Church of Wyoming

Yes-5 Bush, Merrill, True, Wetherwax, White

No-0

Motion approved.

President's Report: None

Superintendent's Report: A meeting to finalize the proposed 2023 Capital Improvement Project was held on 9/29/23. Present were administration, architects, project manager, and the Buildings and Grounds Committee. The timeline consists of a vote on December 7, 2023 and construction in the summer of 2025.

The Office for the Aging Halloween Party will be held in the gym on 10/31/23. Lunch supplied by the OFA and a costume parade is planned. Students from Attica H. S. will also participate in the costume parade.

A Thanksgiving Luncheon will be held with the date to be determined.

Treasurer's Report: The ST3 report for year end 6/30/23 has been submitted to NYSED.

Tax Collection is in process.

Questar workshop attended with reports next month.

Old Business: None.

New Business: Resolved, the Board approves the following A. – D., on motion by Mrs. Merrill and second by Mrs. Bush:

A.

WYOMING CENTRAL SCHOOL DISTRICT BOARD OF
EDUCATION
RESOLUTION REGARDING SEQRA DETERMINATION

WHEREAS, the Wyoming Central School District Board of Education (the "Board") has considered the impact to the environment of following Scope of Work to be completed:

Main Building 67-10-02-04-0-001

- o Sidewalk Replacements approximately 5000 square feet
- o Classroom Renovations
- o Locker room Renovations
- o Gym Scoreboard
- o Electrical Improvements

- o Lighting Replacements
- o PA System Replacement
- o Door Replacements/Upgrades
- o Hazardous Materials Abatement
- o Secure Vestibule
- o New Main Entrance
- o New offices in existing classroom at new main entrance
- o Plumbing Improvements

Transportation Facility 67-10-02-04-5-003

- o Bus Garage Driveway Replacement
- o Replacement of existing Bus Lift
- o Electrical Improvements

WHEREAS, the Board has reviewed the Scope of Work set forth above as one Proposed Action, and has further consulted with its Architects and legal counsel with respect to the potential for environmental impacts resulting from the Proposed Action;

WHEREAS, the Board has relied on the statement of facts contained in the State

Education Department Project Descriptions (Form FP-PD) and reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR § 617.5(c)(9) and (10) of the Environmental Conservation Law, Article 8 (SEQRA).

THEREFORE, BE IT RESOLVED, by the Board as follows:

1. The Proposed Action, individually and cumulatively, does not constitute substantial changes to the existing facilities and involves routine activities of educational institutions, and, therefore, does not exceed the thresholds for a Type II Action established under 6 NYCRR Part 617.
2. The Board hereby determines the Proposed Action is a Type II action in accordance with SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.

This resolution shall be effective immediately

B .NOTICE OF SPECIAL MEETING OF THE QUALIFIED VOTERS OF THE WYOMING CENTRAL SCHOOL DISTRICT

TO THE QUALIFIED VOTERS OF WYOMING CENTRAL SCHOOL DISTRICT, WYOMING AND GENESEE COUNTIES, NEW YORK:

PLEASE TAKE NOTICE that the Board of Education of the Wyoming Central School District, Wyoming and Genesee Counties, New York (the "District"), has scheduled a special meeting of the qualified voters of said District to be held in the school lobby located at 1225 State Route 19, Wyoming, New York 14591, on December 7, 2023, with polls to be open between the hours of 1:00 p.m. and 8:00 p.m. for the purpose of voting upon the following proposition:

PROPOSITION NO. 1

RESOLVED, that the Board of Education of Wyoming Central School District, Wyoming and Genesee Counties, New York (the "District") is hereby authorized to undertake a capital improvement project consisting of (i) the construction of additions, alterations, renovations and improvements to the District's existing main school building and transportation facility, including in each case, site improvements for various school purposes and other appurtenant and related improvements, (ii) exterior site work to include the replacement of sidewalks and asphalt, and (iii) the acquisition and installation in and around such buildings, facilities and improvements of original furnishings, equipment, machinery, apparatus and technology improvements, and other services incidental thereto, all at a total estimated maximum cost not to exceed \$5,375,000, with such cost being raised by the expenditure of \$1,500,000 from the following respective funds and in the respective amounts: (i) \$104,735 from the District's existing "2019 Building Capital Reserve Fund" (said fund being established pursuant to a proposition approved by the qualified voters of the District on May 14, 2019), (ii) \$815,939 from the District's existing "2021 Building Capital Reserve Fund" (said fund being established pursuant to a proposition approved by the qualified voters of the District on May 18, 2021), and (iii) \$579,326 from the District's existing "2023 Building Capital Reserve Fund" (said fund being established pursuant to a proposition approved by the qualified voters of the District on May 16, 2023), and with the balance thereof, not to exceed \$3,875,000, being raised by a tax upon the taxable property of said District to be levied and collected in annual installments in such amounts and in such years as may be determined by the Board as provided in Section 416 of the Education Law, with such tax to be partially offset by State aid available therefore, and in anticipation of such tax, by obligations of said District as may be necessary.

AND NOTICE IS HEREBY FURTHER GIVEN that applications for absentee ballots for voting on the above-referenced proposition may be applied for at the office of the District Clerk, 1225 State Route 19, Wyoming, New York 14591. Any such application must be received by the District Clerk at least seven (7) days before the date of the vote on the above-referenced proposition, if the ballot is to be mailed to the voter, or the day before such vote, if the ballot is to be picked up personally by the voter. A list of all persons to whom absentee ballots shall have been issued will be available for public inspection during regular business hours in the office of the District Clerk on each of the five

(5) days prior to the day of the election except Sunday. Absentee ballots must be received in the office of the District Clerk not later than 5:00 p.m. on December 7, 2023.

Dated: October 12, 2023

BOARD OF EDUCATION OF WYOMING

CENTRAL SCHOOL DISTRICT,

Wyoming and Genesee Counties, New York

C. Approve a Public Hearing on 11/30/23 at 6:00 PM on the 2023 Capital Improvement Project.

D. Approve the Watchdog Building Partners, LLC, Pre-Referendum Services Agreement for the 2023 Capital Improvement Project

Yes – 5 Bush, Merrill, True, Wetherwax, White

No – 0

Motion approved.

Executive Session

Resolved, the Board retired into executive session at 6:36 p.m. for the purpose of personnel on motion by Mrs. Bush and second by Mrs. Merrill.

Yes – 5 Bush, Merrill, True, Wetherwax, White

No – 0

Motion approved.

Out of Executive Session

The Board reconvened regular session at 6:44 p.m.

Personnel:

Resolved, the Board approves items: A. – D. on motion by Mrs. Merrill and second by Mrs. Bush:

A. Accept letter of resignation from Adam Richley, Senior Automotive Repairman, effect 10/31/23.

B. Approve Amy Camp and Angela Fuller as Teacher Mentors for 2023/24 school year.

C. Approve Mark Bissell as Senior Automotive Repairman, effective 11/01/23.

D. Approve Terms and Conditions for Employment for Mark Bissell for the 2023-24 school year

Yes – 5 Bush, Merrill, True, Wetherwax, White

No – 0

Motion approved.

CSE/CPSE

Resolved, the Board approves the CSE minutes dated 9/12/23 and 10/02/23 on motion by Mrs. Merrill and second by Mrs. White.

Yes-5 Bush, Merrill, True, Wetherwax, White

No-0

Motion approved.

Adjournment

Resolved, the Board approves to adjourn the meeting at 6:45 p.m. on motion by Mr. Wetherwax and second by Mrs. Bush.

Yes -5 Bush, Merrill, True, Wetherwax, White

No-0

Motion approved.

Respectfully submitted,

Nancy Norton
District Clerk

WYOMING CENTRAL SCHOOL

BOARD OF EDUCATION

SPECIAL MEETING

OCTOBER 20, 2023

7:30 A.M.

- Members Present:** Kaitlyn Bush, Benjamin Chamberlain, Jessica Merrill, Barry True,
Haley Tygart
- Members absent:** Rudd Wetherwax, Nicole White
- Others present:** Emily Herman, Nancy Norton
- Others excused:** Joelle Stroud
- Guests:** None.
- Call to Order:** The meeting was called to order at 7:34 a.m. by Mr. Chamberlain, Board President.
- Approval of Agenda:** Resolved, the Board approves the agenda on motion by Mrs. Merrill and second by Mrs. Bush.
- Yes-5 Bush, Chamberlain, Merrill, True, Tygart
- No-0
- Motion approved.
- New Business:** Discussed changing the number of board members required for a quorum from five to four members.
- Executive Session:** Resolved, the Board approves to retire into executive session at 7:36 a.m. for the purpose of personnel, on motion by Mr. Chamberlain and second by Mrs. Bush.
- Yes-5 Bush, Chamberlain, Merrill, True, Tygart
- No-0
- Motion approved.
- Out of Executive Session:** The Board reconvened regular session at 7:41 a.m.

Personnel:

Resolved, the Board approves the following appointment, on motion by Mrs. Merrill and second by Mrs. Bush:

Name: Kristina Baker
Position: 1.0 Elementary Special Education Teacher
Tenure Area: Special Education
Probationary Period: 4 years (11/6/23-11/5/27)
Certification: Students with Disabilities (Birth-Grade 6) Initial Certificate, effective 9/1/2010
Starting Date: November 6, 2023
Salary: \$44,000

Yes-5 Bush, Chamberlain, Merrill, True, Tygart

No-0

Motion approved.

Adjournment:

Resolved, the Board approves to adjourn the meeting 7:42 a.m. on motion by Mr. Chamberlain and second by Mr. True.

Yes-5 Bush, Chamberlain, Merrill, True, Tygart

No-0

Motion approved.

Respectfully submitted,

Nancy Norton
District Clerk

Budget Calendar

2024 Annual Budget Vote & School Board Election

| | |
|----------|--|
| 11/14/23 | Board Meeting-Adopt Budget Calendar |
| 12/14/23 | Board Meeting |
| 01/11/24 | Board Meeting |
| 01/22/24 | Staff Requisitions due |
| 02/08/24 | Board Meeting-Review budget |
| 03/14/24 | Board Meeting- Review budget |
| 04/05/24 | 1 st Legal Notice & Absentee Ballot Applications Available |
| 04/11/24 | Board Meeting |
| 04/19/24 | 2 nd Legal Notice |
| 04/22/24 | Deadline for filing petitions for BOE candidates, petitions for propositions & election officials, Board Meeting-Budget Adoption, Approve Property Tax Report Card, Appoint Election Officials |
| 04/23/24 | Drawing of Candidates' Names for placement on the ballot, Transmit "Property Tax Report Card" to SED |
| 04/25/24 | Military Ballot Applications due by 5:00 p.m. |
| 04/26/24 | Distribute Military Ballots |
| 05/03/24 | 3 rd Legal Notice |
| 05/07/24 | Budget copies available to residents upon request |
| 05/09/24 | Public Hearing & Board Meeting Immediately Following |
| 05/15/24 | Deadline for mailing Budget Notice |
| 05/17/24 | 4 th Legal Notice |
| 05/21/24 | ANNUAL BUDGET VOTE & SCHOOL BOARD ELECTION |